

Property Management Training Program

September 18 – November 27, 2018
Tuesdays & Thursdays • 4-7 pm
\$975



Property Managers perform a variety of important and professional functions necessary for the successful operation of single and multi-family residences. Property Managers serve as the eyes and ears for property owners making certain that tenant concerns are addressed and the property is safe and well maintained.

If you are interested in this rapidly growing profession, SMCC's 60-hour specialized training program is the best way to start! This course is designed to cover professional topics specific to the industry and upon successful completion, you will have the knowledge and skills necessary to begin a career in property management.

Topics of Concentration

Administrative Functions
Resident Satisfaction
Multifamily Housing

Budget & Financial Reporting
Physical Plant Operations
Leasing & Occupancy

This course is delivered by local professionals working in their respective fields of expertise.

John Bobrowiecki ~ Kathleen Dobson ~ Michelle King ~ Todd Rothstein ~ Barbara Soloway ~ Sherrin Vail

Date of Registration: _____ **SMCC Student ID #:** _____ *If applicable*

Last: _____ **First:** _____ **Middle:** _____

Email: _____ **Phone:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Gender: Female Male **REQUIRED - Date of Birth:** _____

Please submit \$975 payment with registration. Check - Payable to SMCC Visa Mastercard Discover

If paying by credit card, please provide the following Card Holder information:

Name on Card: _____ **Phone:** _____

Card Number: _____ **Expiration Date:** _____ **3 Digit Security Code:** _____

Card Billing Address: _____

Signature: _____



How to Register

Online: www.smccME.edu/continuingstudies
 Fax: 207-741-5760
 Email: registration@smccME.edu
 Mail: Registration Office, 2 Fort Road, South Portland, ME 04106
 In Person:

- South Portland Campus, Campus Center
- Midcoast Office, L.L. Bean Learning Commons